

NOTICE INVITING TENDER (NIT)

State Bank of India invites application on the prescribed format from reputed service providers/agencies to hire five(05) fortified Cash Vans with driver for Cash Administrative Cell, Vadodara City and nearby areas, for transport of Cash from one office/branch to another along with Bank's Official and Guards under Two-Bid system i.e. Technical Bid and Price Bid. Details of the tender are given below:

1.	Name of Work	Hiring of Cash Van for transport of Cash.
2.	Earnest Money Deposit (EMD)	N.A.
3.	Security Deposit	Rs. 50,000/- (Fifty Thousand only) in the form Bank's STDR in favour of State Bank of India, within 7 days of date of award of contract.
4.	Date for issue of tender documents	30.12.2023 to 08.01.2024 from Bank's website https://sbi.co.in/web/sbi-in-the-news/procurement-news
5.	Last date and time of receipt of tender	09.01.2024, Time : 03:00 PM(IST)
6.	Address at which the Bids are to be submitted	The Assistant General Manager, State Bank of India, RBO-II,6 th floor, Paradise Complex, Sayajigunj, Vadodara-390020
7.	Date and time of opening of Bids (Technical Bids)	The date of opening of Technical Bid will be intimated to the bidders 24 hours prior to the date of opening of the bids.
8.	Place of opening tenders	State Bank of India, RBO-II,6 th floor, Paradise Complex, Sayajigunj, Vadodara-390020
9.	Validity of offer (Minimum)	3 (Three) months from last date of submission

NOTE - The price bid of Bidders who qualify in technical bid shall only be opened.

Bank has the right to accept / reject any/all bid without assigning any reasons. The Bank also reserves its right to reject any bid which, in the opinion of the Bank, is too low or unrealistic for effectively carrying out the obligations required under the terms and conditions of the tender.

DISCLAIMER

The information contained in this Tender document or information provided subsequently to Bidder(s) or applicants whether verbally or in documentary form by or on behalf of State Bank of India (Bank), is provided to the Bidder(s) on the terms and conditions set out in this Tender document and all other terms and conditions subject to which such information is provided.

This Tender invitation is neither an agreement nor an offer and is only an invitation by the Bank to the interested parties for submission of bids. The purpose of this Tender invitation is to provide the Bidder(s) with information to assist in the formulation of their proposals. This Tender invitation does not claim to contain all the information each Bidder may require. Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this Tender document and where necessary obtain independent advice. Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this Tender.

Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this Tender documents. No contractual obligation whatsoever shall arise from the Tender process until a formal contract is signed and executed by duly authorized officers of the Bank with the selected Bidder.

(Signature with date and Seal of the Bidder)

ANNEXURE – I

HIRING OF CASH VANS ALONG WITH DRIVER AT Cash Administrative Cell, Vadodara and its Linked Branches under RBO-1, RBO-2 & RBO-3, Vadodara and nearby places.

Dear Sir,

With reference to above, we hereby quote our product and rates in the Performa specified thereat, for the captioned work as 'Annex-IV' & 'Annex-V' in two separate sealed envelopes.

2. We have read and understood all the contents laid down in the Notice for **Supply of Cash Van on hire along with driver to the captioned Branch** and agree to abide by them.
3. We have also noted that in case our Agency does not meet the criteria laid down in this Notice in relation to Agency credentials and/or the Cash Van proposed by our Agency is not in conformity with the Technical Specifications stipulated by you in this Notice, our bid will be summarily rejected, to which we would have no objections, whatsoever.
4. We also understand that **SBI reserves the right to reject any or all bids without assigning any reason thereof.**

Yours faithfully,

(Signature with date and Seal of the Bidder)

ANNEXURE – II

TERMS AND CONDITIONS

1. PREQUALIFICATION FOR AGENCY

- a. The Agency should have well established Office(s) in Gujarat.
- b. The Agency should be in the business of supplying cash vans to the Banks for at least 2 years or more.
- c. The Agency should possess a valid PAN/ TAN number.
- d. The Agency should possess a valid GST number.
- e. The make of the vehicle should not be earlier than 2022 **(Not More than 01 year old)**.

Specifications for specially designed & fabricated cash van: -

1. It should be an LCV (Light Commercial Vehicle) with an Engine capacity of not less than 2200 CC, preferably Turbo charged.
2. **Vehicle should not be more than 01 years old at the time of hiring and not more than 05 years old at any point of time.**
3. Ground Clearance – Not less than 190 mm.
4. Vehicle should accommodate minimum 1+4 passengers (factory built).
5. Vehicle should have four (04) doors for driver / passengers and one separate door for cash cabin.
6. All doors to have independent locking system from inside and outside.
7. Should have tubeless tyre including stepney.
8. Complete tool kit containing jack and handle and tools to open wheels and minor repairs.
9. Factory fitted air conditioner.
10. Body should be of a sheet metal of minimum 19 Gauge, however the floor should be of minimum 16 Gauge checkered plate.
11. There should be at least 4 iron eyelets on cash cage floor, of sufficient diameter (say 2- 2.5") bolted to the chassis from below. The eyelets should be spaced in a way so as to accommodate multiple cash box stacks in the cash cage.
12. There should be 2 rows of seats in the driver's cabin, front row for driver and one Bank Guard (co-driver) and the rear row for one armed guard and 2 other staff.
13. Cash cage compartment should have door and grill gate.
14. The entrance of the cage should be from **the left side of the van** and rear should be completely closed.
15. Locking arrangement: One internal lock and 02 pad lock at the door of cash cabin.
16. All windows and wind screen should have wire mesh protection (of not more than 1 square inch) Each Window mesh should have a circular port – hole of dia. 6 inches for use of weapon.
17. It should have mobile charging facility.
18. Necessary endorsement of RTO for modification/seating capacity is needed in the RC book. The cash van will have RTO passing, Gujarat State registration and Commercial Goods Carriage permits for commercial activity as required for the Bank.
19. Driver's antecedents must be verified by the police and he should be personally introduced by the Vendor to the Branch Manager and Transport Manager along with his driving license,

antecedents and latest police verification.

20. The vehicle with driver will be made available to the concerned Currency Administration Cell (CAC) and Currency Chest Branch from 9.00 a.m. to 8.00 p.m.
21. The Bank will also be within its right to use the vehicle beyond contracted working hours or on weekly off days/ holidays etc., for which, the extra payment shall be made for extra utilization.
22. The owner of the vehicle(s) will arrange for the monthly / periodical servicing / maintenance, at his own cost, only on weekly off days / holidays.
23. The vehicle will be used for 1500 km. in a month; however, the Bank will have every right to use the vehicle beyond 1500 km. in a month.
24. In case the vehicle is used for less than 1500 km. in a month, the lesser consumption will be rolled over to next months. Such surplus km on account on lesser use in a month will be permitted to be consumed anytime in next 12 months. Thereafter, this leverage will lapse automatically.
25. The monthly vehicle hiring charges to include the cost of the driver, cost of fuel, oil, coolant, battery, tubeless Tyre and spare – parts etc. i.e. all inclusive.
26. All taxes levies, penalties, challan etc. by the law enforcing agencies or Govt. Agencies etc will be at owners cost.
27. The owner will have to make a standby arrangement for the vehicle and the driver, which can be verified at any time, by the Bank's functionaries.
28. The owner will have to provide to the Bank his / her / their KYC documents with Police report and PAN / TAN No. beside the duly verified copies under noted documents:-
 - a) Police Verification Report(s) of the driver (s).
 - b) Registration of the vehicle (s).
 - c) Proof of residence of the driver(s).
 - d) Pollution Control Certificate(s) of vehicle.
 - e) Insurance of the vehicle(s) / driver(s).
 - f) Driving license of the driver(s).
 - g) Fitness certificate of the vehicle (Every Year).
29. The driver(s) will have to wear proper uniform & Identity Card, which will be provided by the owner.
30. The owner will be required to submit monthly bill by 3rd of succeeding month.
31. The monthly hiring charges will be paid by the Bank's after deduction of TDS / other Govt. Levies / taxes at the prescribed rates on production of related invoice within 7 days.
32. The vehicle(s) to be hired will have under-mentioned provisions / modifications at owner cost.
 - > Separate chamber for keeping cash boxes with two hooks for chaining the boxes.
 - > Provision of light in the cash chamber.
 - > Affixing of rolling shutter with locking provision to shut and lock the cash chamber.
 - > After the rolling shutter the van should have door (preferably double door) to shut and lock the cash chamber area (ensuring double security).

- > Cash cage compartment should have door and grill gate.
 - > The entrance of the cage should be from the **left side of van** and rear should be completely closed.
 - > One internal lock and 02 pad locks at the door of cash cabin.
 - > Emergency alarm system with duly concealed two switches – one with the driver and the other with the guard near the back seat.
 - > Provision of A.C. (**to be used from March to October**).
33. Entries in Log Book(s) will have to be got authenticated on day-to-day basis, from the Branch Manager of the concerned Currency Administration Cell.
 34. Bank may not be able to provide any overnight parking facility, Owner to arrange for the same at his own cost.
 35. No increase in hiring charges will be considered during the tenure of the contract. Therefore, due calculations should be taken into account for inflation of fuel charges or all other expenses.
 36. Vender shall deposit security Money of **Rs. 50000.00** by Demand Draft on a scheduled Bank only in favor of **State Bank of India** payable at **Vadodara**.
 37. The Agreement will be initially for a period with 03 years, with a clause that in case the Bank's not satisfied with the services extended, it will have the right to terminate the contract by giving one month notice.
 38. The vehicle are to be provided within 15 days of receiving the work order from the Bank, otherwise, the tender/order will be cancelled and security Deposit will stand forfeited.
 39. GPS System has been installed by the vender and no extra payment for the GPS System shall be paid by the Bank.
 40. In absence of Bank's Messenger Cash Van Driver will lift the Cash Box for Branch for which he shall be paid suitable amount by Bank.
 41. GST, if any, will be reimbursed on actual basis on production of related invoice.

INSTALLATION OF CCTV SYSTEM IN CASH VANS

1. Cash Vans must be provided with the CCTV system with GPS and 30 days recording facility and 03 cameras.
2. Installation: CCTV system with GPS should be installed in the cash van in such a way that it provide maximum coverage and also ensure safety of the system. Following is a suggested layout:-
 - (a) Cameras: Depending upon the size of the cash van, 3 CCTV cameras may be installed so as to cover the following locations: -
 - i) Inside cabin (where cash is stored) - 01
 - ii) Rear of the vehicle - 01
 - iii) Front of the vehicle - 01
 - (b) Digital Video Recording (DVR) & Monitor:- DVR should be so located inside the driver cabin that it is hidden from the public view but at the same time there is convenience of handling / viewing the screen by the cashier / guard.
 - (c) Wiring: - All wire must be put in conduit pipes (preferably aluminum) fitted with the body of the vehicle.

(d) Power Supply: - CCTV system functions on 12v DC. The power supply to the system should be provided from the vehicle itself.

3. Specification of CCTV System: - The CCTV System is very fast evolving equipment with a very high degree of the obsolescence; hence, fixing the specifications would be detrimental to the Bank interests.

(a) Colour IR Dome / Bullet Cameras: - Within built self illuminating LEDs with minimum of 20 mtrs range for outer cameras and 05 meters for inside camera.

- i. Minimum – 3 MP.
- ii. Varifocal Lenses – 2.1 to 3.6 mm.
- iii. Minimum Light – 0.1 Lux.
- iv. 1/3 "Super HAD CCD (Sony).
- v. Auto Iris.

(b) DVR (Dahua/HIK vision): - Should have provision to fit in the Vehicle and following features:-

- i. All Channels D1 (CIF-2) playback and recording.
- ii. Compression H. 264 /MPEG4 (10 AVC).
- iii. Hard disk Minimum 2 TB – SATA 2 complaint.
- iv. Recording Mode–Real time, Manual, Scheduled, Motion Detection with Alarm for all modes.
- v. Minimum acceptable recording storage: 30 days.
- vi. FIFO (First in First Out) auto over write facility.
- vii. USB support – minimum 2 ports.
- viii. Hybrid Solution integrating Analogue with Digital Signal.
- ix. AVI content Playback, copy and print facility.
- x. Pre & Post Recording Facility.
- xi. Video Loss Message on Screen.
- xii. Date & Time Stamping.
- xiii. Language support: - English is MUST.
- xiv. Certification – FCC and UL/ CE.
- xv. Communication Ports – RS 485; RJ – 45.
- xvi. Vibration Proof and suitable for vehicle mounting.

(c) Cables:-

- i) Video Cables: RG-6.
- ii) Power Cable: ISI marked.

(d) Hooter for security purpose.

(e) One first aid box with adequate first aid kit shall be fitted near driver's seat.

(f) One ABC type (stored pressure) 2 kg fire extinguisher shall be provided near drover seat.

4. The specifications mentioned above are minimum expected as per approved by the Bank. It is advisable to review these specifications, periodically.

ANNEXURE– III
BIDDER's PREQUALIFICATION

S.N	Particulars	Particulars	Supporting Documents
1	Name of firm / Individual		
2	Well established Office in Gujarat	Address :	Photocopy of Office address proof
3	Supply of cash van on hire to Banks for last 2 years	Bank : Branch : Period :	Photocopy of Certificate from Bank(s) for satisfactory supply of cash van on hire between 2019 - 2021
4	Make of Vehicle	Year :	Photocopy of Registration Certificate from applicable RTO
5	Valid PAN Number		Photocopy of PAN Number
6	Valid GST Number		Photocopy of GST Registration Number
7	Earnest Money Deposit	DD No..... Bank -	Original Demand draft

ANNEXURE- IV
PART-A (TECHNICAL BID)

S.No	Particulars	Bidder's Response
1	Name of firm / Individual	
2	Address for communication	
3	Phone No. & Mobile No.	
4	PAN No.	
5	GST No.	
6	Past experience in the cash delivery van	
8	Brand of vehicle (Company)	
9	Model of the vehicle	
10	Seating Capacity (Driver + x)	
11	Engine capacity (in cc)	
12	Turning Radius (meters)	
13	Ground clearance (mm)	

(Signature with date & Seal of the Bidder)

ANNEXURE – V
PART- B (PRICE BID)

S.No	Particulars	Bidder's Response
a	Monthly Charges for 1500 Kms with air- conditioning	
b	Monthly Charges for 1500 Kms without air- conditioning	
c	Charges per km. for running above 1500 km. in a month with air- conditioning(100 km will be the unit for arriving at the competitive bids purpose only)	
d	Charges per km. for running above 1500 km. in a month without air- conditioning (100 km will be the unit for arriving at the competitive bids purpose only)	
e	Charges per hour for use of the cash Van beyond contracted working hours or on weekly off days / holidays (this charge is over & above the kilometer reading)	

Note: Rates to be quoted excluding GST. GST (if applicable) will be paid by bank.

(Signature with date & Seal of the Bidder)